

Plumbing Heating

Cooling Hardware



W.W. Fairbairn & Sons, Inc.

Established 1895

"The House of Service"

COTTAGE OPENING FORM

Name: _____

Summer Address: _____

Bay View residents please provide Block & Lot

Please tell us if your permanent address has changed. _____

Phone number (in case we need to contact you): _____

Email address: _____

What is the "turn-on-by" date for the water service? _____

NOTE: If we do not receive notice at least 10 business days in advance of this date, a premium rate will apply.

If you have a cleaning service, when will they be done? _____

Name: _____ Contact#: _____

Does W.W. Fairbairn & Sons have a key to your cottage? **Y / N**

If "No" who do we contact for entry? Name: _____

Contact #: _____

If applicable, what is the alarm code? _____

Have there been any changes to the locks or security system? **Y / N**

If you arranged with DTE to lock your meter at your departure, only you may call them to resume service. Please remember that water must be on before DTE will turn on the gas.

Do you want us to turn on the heat? **Y / N** If "Y", at what temperature? _____

Would you like the heating/cooling system serviced? **Y / N**

Do we have your authorization to perform necessary repairs? **Y / N**

Please indicate how you would like to be notified that your cottage has been opened. _____ Email / Telephone

Any other instructions: _____

